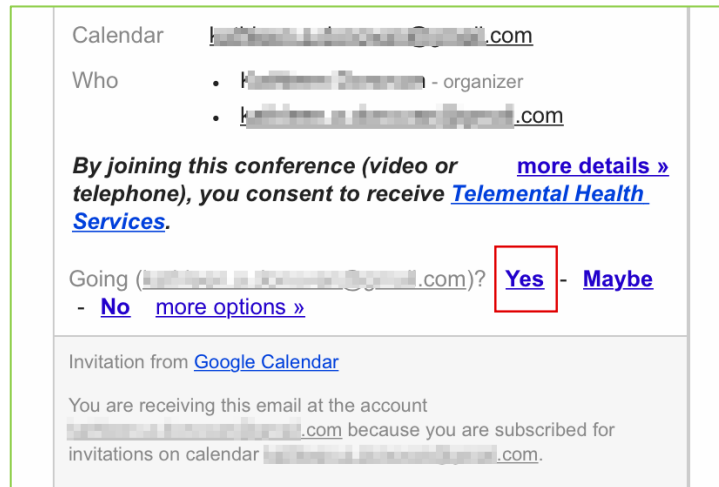


## JOINING A HANGOUTS MEET VIDEO APPOINTMENT USING A MOBILE DEVICE

### Preparation

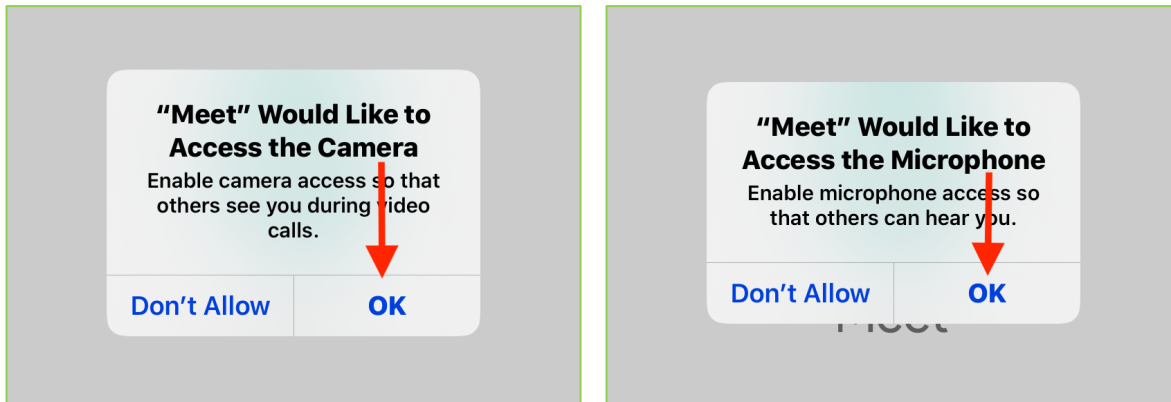
1. Please confirm you will attend this video conference meeting by clicking **YES** at the bottom of your email invitation.



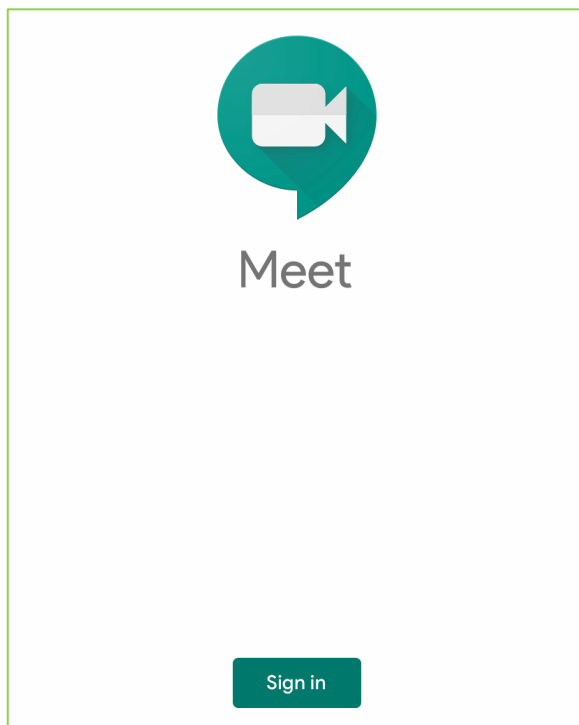
2. Review the [Informed Consent for Telemental Health Services](#) page on our website (an overview about this method of service delivery, the risks, and benefits).
3. [Create a Google account](#) if you do not already have one (you can use your existing email address).  
***If you do not want to create a Google account, please use a computer vs. your mobile device for videoconferencing, OR you can use the Join by phone option covered below for a conference call.***
4. **Download** the *Hangouts Meet by Google* app from the App Store or Google Play.



5. **Open** the Hangouts Meet App and **allow it access your camera and microphone** when prompted.



6. **Sign in.**



7. Close the **Hangouts Meet** App.  
8. A few minutes before your appointment time, please find a private, quiet space with good light and a comfortable place to sit (facing a window or a lamp is best).  
9. Prop up your device on a table or other surface so it will remain still during your meeting.

**Appointment**

1. Re-open this email invitation (or the reminder email we will send closer to your appointment time).
2. **Click** on the **Join Hangouts Meet link** (or, you can open your Hangouts Meet app and enter the **meeting code**).

**You have been invited to the following event.**

**Your Name-PTP APPT**

When Tue Mar 31, 2020 10am – 10:30am Eastern Time - New York

Where Online w/ provider name ([map](#))

Joining info [Join Hangouts Meet](#)  
[meet.google.com/qxx-ivsr-ksw](https://meet.google.com/qxx-ivsr-ksw)

Join by phone  
[+1 510-766-2068](tel:+15107662068) (PIN: 298281844)

[More phone numbers](#)

**You have been invited to the following event.**

**Your Name-PTP APPT**

When Tue Mar 31, 2020 10am – 10:30am Eastern Time - New York

Where Online w/ provider name ([map](#))

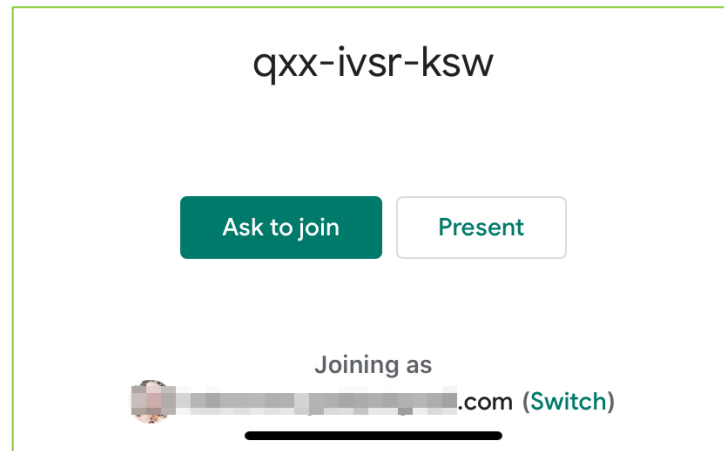
Joining info [Join Hangouts Meet](#)  
[meet.google.com/qxx-ivsr-ksw](https://meet.google.com/qxx-ivsr-ksw)

Join by phone **Meeting code**  
[+1 510-766-2068](tel:+15107662068) (PIN: 298281844)

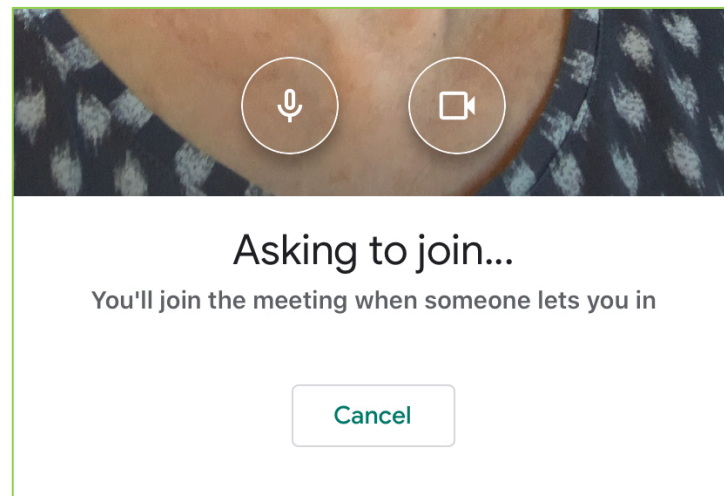
[More phone numbers](#)

3. This will automatically open the **Hangouts Meet** App with your meeting code.

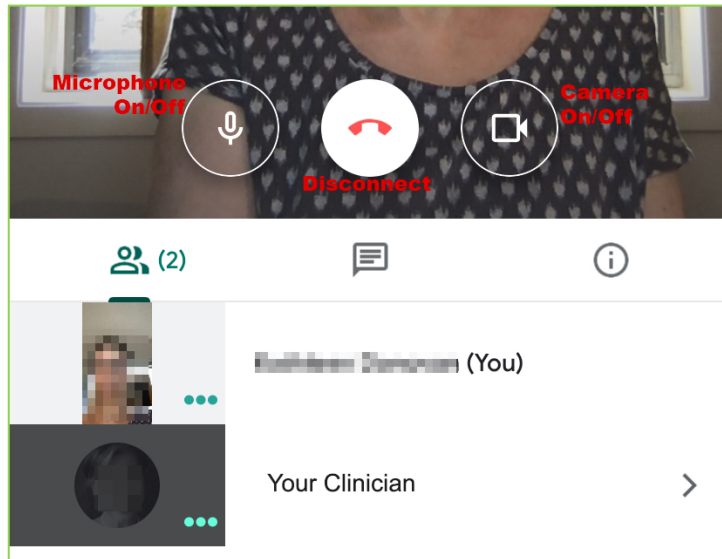
4. **Click** on the **Ask to join** button.



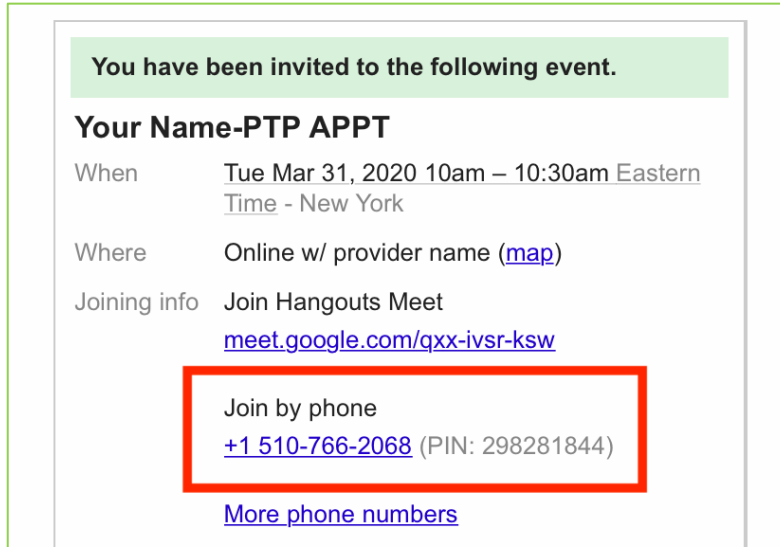
5. It's possible you may join the conference before your clinician. If so, please wait; s/he will be will you momentarily. If the request to join times out, please close your app, and click the **Join Hangouts Meet link** in your invitation again.



6. Depending on your device type, you may need to **tap on the conference window** to reveal control icons at the bottom. **Click** on the **red phone** in the center to **disconnect** after your meeting is over.



7. If you have any trouble with your video or audio, or if your connection is dropped, you can continue your meeting using the **Join by phone number and PIN** in your email invitation. (Use this option if you do not wish to create a Google account or download the Hangouts Meet app.)



If you have any questions or concerns, please contact your counselor.

**By joining a conference (video or telephone) you consent to receive [Telemental Health Services](#).**